

2019 Cigar Heritage Festival Vendor Application

Please complete this form and email to info@cigarcitymagazine.com. Make your check or money order payable to **Cigar City Magazine** and mail to **P.O. Box 18613, Tampa, FL 33679** no later than Sept. 2, 2019. All spaces are on a first paid, first serve basis. **We do not hold spaces without payment in full.**

CLICK ON THE SPACE YOU WANT TO BUY-PLEASE NOTE THE SPACE YOU PICK MAY HAVE ALREADY BEEN SOLD. PLEASE BE PREPARED TO HAVE A 2ND OR EVEN 3RD CHOICE. YOU WILL BE NOTIFIED BY EMAIL IF THAT SPACE IS AVAILABLE OR YOU NEED TO PICK ANOTHER SPACE.

SPACES 1-19 | \$150

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19

You must supply your own tent, tables, chairs and electricity. If you bring your own generator please read 2019 Guidelines and Rules on page 2 of this 3 page PDF file.

SPACES 20-48 | \$250

20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35

SOLD-6 37 38 39 40 41 42 43 44 45 46 47 48

You must supply your own tent. Tables, chairs and electricity are available for spaces 20-53 for an additional fee. If you bring your own generator please read 2019 Guidelines and Rules on page 2 of this 3 page PDF file.

SPACES 54-64 | \$350

49 50 51 52 53 54 55 56 57 58 59

You must supply your own tent. Tables, chairs and electricity are available for spaces 49-59 for an additional fee. If you bring your own generator please read 2019 Guidelines and Rules on page 2 of this 3 page PDF file.

FOOD TRUCK SPACES F1-F5 | \$350

F1 F2 F3 F4

Electricity not available for food trucks. If you bring your own generator please read 2019 Guidelines and Rules on page 2 of this PDF file.

PLEASE FILL OUT THIS FORM AND EMAIL IT BACK TO US AT info@CigarCityMagazine.com

Company Name _____ Contact Name _____

Address _____ City _____ State _____ Zip _____

Phone () _____ Cell () _____

Email _____

Print Name _____

Signature _____

Terms and Conditions

You have purchased **just space** for the 2019 Cigar Heritage Festival on **Sunday, December 8, 2019**. Your space(s) is a 10' x 10'. You must provide your own tent, tables and chairs. We can provide tables, chairs and electricity for spaces 20-59 for an additional fee. See page 3 for rates. The Cigar Heritage Festival nor Cigar City Magazine is responsible for theft or damage to any of your property. We do not guarantee sales of your product. This event is a rain or shine event. By signing this application or paying for your space, you agree that this transaction is final and nonrefundable. Please read 2019 Guidelines and Rules on page 2 of this 3 page PDF file.

CIGAR HERITAGE FESTIVAL

2019 Guidelines & Regulations

TOBACCO RETAILERS

ALL tobacco retailers must have the appropriate retail/mobile licenses with them at all times during the event. Please call ATF if you're sure of what type of license you need for this event. ATF could be on premise to check all tobacco retailer for their appropriate licenses.

FOOD VENDORS

All food vendors must have the appropriate food license and insurance coverage with them at all times during the event. We do **NOT ALLOW DEEP FRIERS** at this event unless the deep fryer is within a food truck. Please email us the appropriate proof of liability insurance along with your application. Please be aware of areas where electricity can be supplied by us if needed. There is a \$75 additional fee for electricity (see page 3 for pricing). **We do not supply electric for food trucks.**

SILENT GENERATORS

You may bring your own "SILENT" generator. The "SILENT" generator must be placed within your space or behind your tent as long as it does not encroach on the tent next to you. If your "SILENT" generator is not a "SILENT" generator and encroaches on space/tent next to you, you will be asked to shut it off. **NO EXCEPTIONS AND REFUNDS WILL NOT BE ISSUED.** If you need electricity, we can provide that for you in the appropriate areas where electricity is available for an additional fee of \$75. You must supply your extension cord(s). We suggest at least a 100ft. or (2) 50ft. cords.

TENTS

All tents must be fire retardant. If you purchase two or more spaces, you may place your tents side by side. Tents mounted to trailers, wheels or mechanical frames of any kind will be allowed.

LOADING & UNLOADING

You **MUST** follow the correct loading and unloading times due to street closures and requirements by the City of Tampa Police Department. Any vendor that do **NOT** follow these instructions will be asked to leave and will not be entitled to a refund. All sales are final rain or shine. Instructions for unloading and loading times will be sent to you no later than November 7, 2019. You must sign off below and email or mail it back to us no later than November 14, 2019. Please provide a correct email to contact you with these instructions. If **WE DO NOT** receive this signed off notice of instructions on or before November 14, 2019, we will assume you received the instructions, and all guidelines and rules will apply!

PARKING

We **DO NOT** provide parking. Parking in Ybor City on Sunday is **FREE!** There are several City of Tampa parking lots across from the park and within 1-2 blocks of the park. We suggest you take a ride over to the area and locate where these lots are located before the day of the event.

DO NOT LEAVE YOUR VEHICLE PARKED ON 9TH AVENUE, 18TH STREET OR 19TH STREET AFTER UNLOADING OR YOUR VEHICLE WILL BE TOWED AT YOUR EXPENSE!

PLEASE SIGN BELOW THAT YOU, YOUR COMPANY AND ALL EMPLOYEES AGREE THAT YOU HAVE READ & UNDERSTAND THE 2019 GUIDELINES AND RULES AND IF NOT FOLLOWED YOU MAY BE ASKED TO LEAVE THE FESTIVAL AND A REFUND WILL **NOT** BE ISSUED.

Print Name _____ DATE _____

Signature _____

CIGAR HERITAGE FESTIVAL

TABLES, CHAIRS AND ELECTRICITY PRICING FOR SPACES 20-64

8 ft Banquet Tables \$16 each. How many?_____

Plastic folding chairs \$5 each. How many?_____

Generator \$75 each. How many?_____

We only rent out the Honda 2000W Inverter Generator. It comes with 2 AC RECEPTACLES & 1 DC RECEPTACLE. This generator weights over 46.3 lbs once we add in 1 gallon of gas. This generator will run 9.6 hours off that one gallon of gas. We will **NOT** have extra gas. You must bring your own extension cords. If you need a more significant generator, you will need to provide it yourself. **ONLY "SILENT" or "LOW NOISE"** generators will be allowed. If you bring your own generator and it is to loud we may ask you to turn it off!

All tables, chairs, and generators must be picked up at the Northwest Pavilion on 18th Street and 9th Avenue (see map). You will be required to leave your drivers license with the attendant. **You must pick up your own items, we will not have staff to help you carry your items to your space.** Once the items are returned in good condition, you will receive your driver's license back. **You must bring your own extension cords.**

**WANT TO PAY ONLINE USING ANY MAJOR CREDIT CARD OR DEBIT CARD? NO PROBLEM!
WE CAN SEND YOU AN INVOICE VIA YOUR EMAIL AND ALL YOU NEED TO DO IS
CLICK AND PAY. IT'S THAT EASY!**

If paying by check and needing these extra items along with your space, please email us your application first, so that we may add up your items and send you an invoice before sending in your check. If you only need space then fill out the application and send it in with your check or money order.